

Summary of the final evaluation

Fill in the checklist by ticking the boxes (yes, no, can't say)

Evaluation of the division of tasks and activities in the partnership.				
		YES	NO	CAN'T SAY
1.	Is there a clear division of tasks between the partners available on paper or on the Internet	7	0	0
2.	Did the work plan list the objectives of the project?	7	0	0
3.	Were the activities listed?	7	0	0
4.	Did the work plan make it clear, how the activities should be carried out?	6	1	0
5.	Did the work plan list who is responsible for each activity?	5	2	0
6.	Did the work plan list the precise time schedule?	6	1	0
7.	Did the work plan list where the activities take place?	6	1	0
8.	Did the work plan list the expected product and results of the activity?	7	0	0
9.	Have you received the products and results of your partners?	6	0	1
10.	Did each partner do what he was supposed to do?	6	0	1
11.	Have you got the feeling that each partner is equally represented in the products?	6	0	1
12.	Did you feel that you worked significantly more or less than your partners?	3	2	2
Communication				
13.	Have you had any difficulties in communicating with the members of the partners	1	6	0

14.	If yes, what were these difficulties: I can't speak English I couldn't integrate Some partners can't speak English Others:	1	0	0
15.	Communication and exchanges between schools are carried out on a regular basis	6	1	0
16.	Working meetings between the partners are well prepared and are productive for the project	7	0	0
17.	Communication and exchanges take place at all levels (pupils, teachers, admin., heads...)	6	1	0
18.	The partners agreed on a working language	7	0	0
	Evaluation of the co-ordination in the partnership.			
19.	Are the language competencies of all representatives taken into account?	6	1	0
20.	Is everybody able to contribute to the same extent?	4	1	2
21.	Are all relevant topics tabled during the meetings	6	0	1
22.	Is all relevant information available?	7	0	0
23.	Are the coordinators of the different schools authorised to take decisions?	7	0	0
24.	A time schedule for communication between partners and for exchange of material is available	6	1	0
	Evaluation of the evaluation-activities in the project.			

25.	Did the evaluation take place on a regular basis?	6	0	1
26.	Was there a clearly agreed feedback procedure?	6	0	1
27.	Was the evaluation a clear item on the agenda for the partners meeting?.	6	0	1
28.	Is the evaluation material available?	6	0	1
	Impact to school and to students			
29.	Did students and teachers use ICT ?	6	1	0
	If yes, How?			
30.	Was the project diffused out of the School? in the local Community, newspapers,...?	6	1	0
31.	Is the project known and supported by your colleagues at school	6	1	0
32.	Did the management staff of your school support you with the project?	6	1	0
33.	What was the most important impact for your school? For you? And for students?			